



CITY OF CALVERTON PARK  
 52 YOUNG DR. CALVERTON PARK MO 63135  
 (314) 524-1212 Fax (314) 524-2012

**APPLICATION FOR OCCUPANCY INSPECTION**

**This form must be filled out completely or this form will not be accepted.**

**Inspection Fee(s):**

Vacant <input type="checkbox"/>	Occupied <input type="checkbox"/>
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\$ 80.00 if unoccupied	\$ 110.00 if occupied
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Property Address:

Street Number:	Street Name:
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Owner of property:

Name:	Address:
City: State:	Zip Code: Phone:

**Owners/Agents Information**

Last Name:	First Name:
Mailing Address	City: State:
Zip Code:	Phone #
Fax #	Email Address:
Date of Birth:	Driver's License Number:

**Provide a photocopy of your driver's license.**

This inspection is valid for 180 days after the initial inspection date.

All utilities must be properly activated at the time of inspection.

**AN OCCUPANCY INSPECTION IS NOT A CERTIFICATE OF OCCUPANCY. ONCE THE INSPECTION IS APPROVED, THE OWNER AND TENANT MUST OBTAIN A CERTIFICATE OF OCCUPANCY BEFORE THE STRUCTURE MAY BE OCCUPIED.**

**NOTICE TO APPLICANT**

It shall be unlawful for any person to hereafter occupy or for the owner, lessor or agent thereof to permit the occupancy of any property with a valid certificate of occupancy issued by the City of Calverton Park. This is to certify that the undersigned applicant has the authority to execute this document as the owner or owner's agent, or with the owner's authority as the renter who agree to make all repairs on the property as specified in the occupancy inspection report for this address. The applicant hereby affirms that all information contained hereon is fully accurate and true. The applicant hereby grants the City of Calverton Park, Missouri authority to enter onto and into the above noted inspection address to conduct all required inspections during reasonable business hours. Any false statement or misrepresentation shall cause this application, or any permit issued hereon to be null and void.

The owner/agent hereby agrees he or she shall keep, maintain, and adhere to all Municipal City Building Codes and Municipal City Ordinances. The owner/agent hereby agrees to the designed representative regarding all code compliance issues and agrees to accept summons on behalf of the applicant and listed property.

The applicant hereby agrees that all cited code violations shall be corrected regardless of whether a change in occupancy takes place.

The owner/agent agrees to provide the City of Calverton Park with proof of ownership of the abovesaid property.

**The owner/agent understands that once inspection has been approved the resident must obtain a certificate of occupancy before occupying the above-said property.**

Owner/Agent authorization and agreement:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

FOR OFFICE USE ONLY

Initial inspection	
Re-inspection	
3 <sup>rd</sup> inspection	

Payment Date	Payment Type	Date Approved
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City Official Signature:	Date:
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